

PROGRAM INFORMATION DISCLOSURES		
PROGRAM NAME: HOSPITAL CENTRAL SERVICE TECHNICIAN CIP CODE: 51.1012 PROGRAM LENGTH: <b>TOTAL WEEKS TO COMPLETE CREDIT UNITS: 30</b> <b>ON-TIME COMPLETION (WEEKS): 36</b>		
Program is recognized by the International Association of Hospital Central Service Materiel Management which qualifies the graduate to take the certification exam in California. Certification is currently not required to work as a Central Service Technician in California.		
RELATED OCCUPATIONS		
OCCUPATION TITLES	SOC CODE	O*NET LINK
Medical Equipment Preparers: Sterile Processing Technician, Central Sterile Supply Technician (CSS Technician), Certified Registered Central Service Technician (CRCST), Central Service Technician (CST), Instrument Technician, Sterilization Technician, Central Processing Technician (CPT), Sterile Preparation Technician, Sterile Processing and Distribution Technician (SPD Technician), Equipment Technician	31-9093.00	<a href="http://www.onetonline.org/link/summary/31-9093.00">http://www.onetonline.org/link/summary/31-9093.00</a>
ON-TIME COMPLETION RATE	State (BPPE) Rate: 72%*	
STUDENT RETENTION RATE	Accreditor(ABHES) Rate: 88%*	
TUITION AND FEES	\$9,925.00	
BOOKS AND SUPPLIES	\$1,630.00	
PLACEMENT RATES	Accreditor(ABHES) Rate:70%*	State (BPPE) Rate: 69%*
MEDIAN TITLE IV LOAN DEBT	\$6,433.00	
MEDIAN PRIVATE LOAN DEBT	\$0.00	
MEDIAN INSTITUTIONAL FINANCING DEBT	\$0.00	
*DATA PER THE 2017-2018 REPORTING YEAR		



## HOSPITAL CENTRAL SERVICE TECHNICIAN - COURSE SUMMARY

(S.O.C. 31-9093.00)

800 CLOCK HOURS

30 TOTAL WEEKS TO COMPLETE CREDIT UNITS

36 TOTAL WEEKS ON-TIME COMPLETION

33.00 SEMESTER CREDIT UNITS



SINCE 1991

12901 RAMONA BLVD  
IRWINDALE, CA 91706  
TEL: (626)814-2080  
WWW.PREMIERECOLLEGE.EDU

REVISED AUGUST 2019

## ABOUT THE COLLEGE

### History

Premiere Career College is the fulfillment of a dream of dedicated educators who for almost three decades have devoted their lives to promoting a sincere, honest, and student-oriented vocational training. Since 1979, Fe Ludovico-Aragon and Enrique Aragon have been involved in allied health education. Their passion for quality vocational training grew when they saw how it drastically improved the quality of students' lives.

Witnessing displaced homemakers, dislocated and injured workers, migrants from underprivileged countries, and young people in general become successful and productive members of society inspired them to pioneer quality vocational training programs. Soon, their vision became a reality. In November 1991, loaded with hope and enthusiasm, Premiere Career College was born. The College officially opened and the first classes started in March, 1992. For more than two decades, it has trained and placed students from all walks of life into productive occupations.

Premiere Career College received its initial grant of accreditation from the Accrediting Council for Independent Colleges and Schools (ACICS) on September 29, 1995 through December 31, 1998.

In April, 1998 before the initial grant expired, the college was reevaluated and was granted a new grant of accreditation through December 31, 2004.

In May 2004, after an evaluation of the college for its application for the renewal of its new grant of accreditation before its expiration in December 2004, it was awarded eight years (through December 31, 2012) which at that time was the longest award any institution could receive. In addition, Premiere Career College was recognized as an HONOR ROLL INSTITUTION with DISTINCTION. It was awarded a PLAQUE of recognition at the ACICS Annual Meeting in Orlando, Florida on June 16, 2004.

In August 2012 before the expiration of its current accreditation and after it was evaluated again, the college was awarded a NEW grant of accreditation through December 31, 2018. For the second time, Premiere Career College was again recognized by ACICS as an Honor Roll Institution. In its letter to the college, ACICS, congratulated the school for demonstrating exemplary standards and a clear understanding of the accreditation criteria.

The college was honored at the ACICS Annual Meeting in Las Vegas, Nevada on November 11, 2012.

In June 2106, the college applied to the Accrediting Bureau of Health Education Schools (ABHES) for an initial grant of institutional accreditation.

In November 2016, ABHES wrote a letter of commendation to Premiere Career College for undergoing an on-site evaluation team visit in 2016 (November 2, 3) in pursuit of an initial grant of institutional accreditation that resulted in "ZERO" standard violations.

ABHES also invited representatives of Premiere Career College to attend its 14th annual National Conference on Allied Health Education begin held February 22-24, 2017, in Palm Springs, California where the college will be formally recognized for its outstanding accomplishments.

All students, after successful completion of this program, are encouraged to become members of the International Association of Healthcare Central Service Materiel Management (IAHCSMM), and to take the Certified Central Service Technician examination given by the IAHCSMM. The College assists the student in applying for both the membership and the test. Membership and test fees are not included in the tuition and fees paid to the school. The students are responsible for the payment of these fees.

#### Important Notices:

1. Effective January 2005 affiliate hospitals are requiring students to undergo a criminal background check prior to their externship rotation at the clinical site. This is in compliance with the Joint Commission New Management of Human Resources for all employees, volunteers, and students.
2. All Hospital Central Service Technician students 18 years and older must show evidence that they have completed a criminal background check which includes criminal history (Superior and Municipal Courts where applicable), Social Security verification, OIG name search, and Sexual Offender Identification.
3. The College will forward the results of check and all other relevant information to the affiliate site prior to assignment of the student. The affiliate reserves the right to accept or deny assignment of the student based on the evaluation of the information provided.
4. The College is committed to supporting its affiliate facilities in complying with Joint Commission Standards and all other regulatory bodies that help assure the highest level of quality patient care and safety are adhered to.
5. It's been widely recognized that obtaining professional certification status is the most important step Hospital Central Service Technicians can take toward advancing their careers and driving quality within their respective departments. It is essential that CS staff have the knowledge, skills and training to provide consistent, reliable and quality-focused service.
6. Premiere Career College Hospital Central Service Technician program is recognized by the International Association of Healthcare Central Service Materiel Management (IAHCSMM). Upon successful completion of the didactic portion of the program, students may take the IAHCSMM Provisional Certification Examination. Premiere Career College will pay for the initial application of the certification exam.
7. Provisional Certification is granted when an individual passes a certification exam but has not yet accumulated the full 400 hours of required hands-on experience. Hours of hands-on experience must then be accumulated within six (6) months of passing the certification exam.
8. Completing Clinical rotation in your assigned site will provide the documentation of the completed 400 hours of hands-on experience and the College will submit the required hours to IAHCSMM prior to the end of the six (6) month period.
9. Students are required to commit to the hours required for externship. Failure to submit hands-on hours within the designated time frame will result in the certification being revoked. Successful completion of a retake exam would then be required to regain certification and full testing fees at student's expense would apply to this examination.

## COURSE DESCRIPTION

### PHASE 1: BASIC SCIENCES

CST100 - ANATOMY AND PHYSIOLOGY

(125 HRS. - 8.33 CREDIT UNITS)

Structures and functions of the human body are covered in this course. Main organs of each of the body systems are reviewed. Important emphasis is given on Medical Terminology related to relevant abnormalities and diseases treated in the Operating Room in connection with the vital role of the Central Service/Instrumentation Technician providing the necessary instrumentation, equipment and supplies.

CST101 – PATHOLOGY, MICROBIOLOGY, PHARMACOLOGY,  
ANESTHESIA

(50 HRS. – 3.33 CREDIT UNITS)

Main classes of microorganisms, the production of diseases by pathogens, and the mechanism of human body defense are covered in this course. Special emphasis is given on basic concepts of infection control: chain of infection and infection control measures, asepsis, hygiene and hand washing, blood borne pathogens, and standard precautions. Specific practices for Central Supply applying the knowledge, awareness, and main concepts of microbiology and infection control are reviewed in the course. Main basic pharmacological agents are also discussed.

CST102– CPR/INTRODUCTION TO INFORMATION TECH-  
NOLOGY

(25 HRS. – 1.16 CREDIT UNITS)

A 4.5 hour community CPR course through the American Heart Association is required. Students are also introduced to the parts and functions of the computer

### PHASE 2: CLINICAL PROCEDURES

CST103 - CENTRAL SERVICE TECHNIQUES/INSTRUMENT  
PROCESSING

(200 HRS. - 11.66 CREDIT UNITS)

This course includes an extensive study of Central Service Techniques. Very important topics covered in the course are: cleaning and decontamination, disinfection, endoscopes, equipment management, surgical instrumentation and supplies, sterile packaging, sterilization, storage, distribution, inventory control, legal issues, quality assurance, safety in Central Service, human relations skills, professional development, and healthcare trends.

This course also includes eighty (80) hours of practical training on packaging techniques, linen folding, instrument and supplies identification and preparation.

### PHASE 3: EXTERNSHIP

CST104 - HOSPITAL CENTRAL SERVICE/INSTRUMENT  
PROCESSING

(400 HRS. – 8.88 CREDIT UNITS)

It is an intensive hands-on training in all areas of the Central Service Department, including decontamination, preparation and packaging, sterilization, storage, and distribution. The student, under the supervision of the hospital staff member, will apply the knowledge acquired in the didactic phases of the program, and will gain the necessary skills in order to be able to follow instructions, observe policies and procedures, accomplish every task in a satisfactory manner, and be part of a team as an entry-level Central Service Technician.

In February 2017 ABHES Awarded the college the Certificate of Accreditation as an ABHES accredited institutional school effective February 6, 2017 to February 28, 2017

On the same date, February 6, 2017 in a letter to the interim President of ACICS, the college voluntarily withdrew its institutional accreditation from the Accrediting Council for Independent Colleges and Schools, (ACICS).

The College's strength rests in its flexibility and responsiveness to student's intellectual and professional needs. It uses hands-on, real world training with program schedules that accommodate adult learners. When students begin their training, they immediately become part of a community that includes faculty and administrators committed to education in an atmosphere of support and friendship.

The College serves the community with career-oriented programs that are innovative in its curriculum, job intensive in its focus, and responsive to the industry needs.

At Premiere Career College quality education matters and students always come first!

## MISSION

Premiere Career College's mission is to train students from a cross section of academic and economic backgrounds so that they can acquire skills and attitudes that will qualify them to work as entry-level employees of medical/business industries and government.

Premiere Career College aims to achieve its mission by providing quality vocational training to all its students. This is achieved by:

1. providing a safe, comfortable and conducive-to-learning environment;
2. utilizing instructional methods which emphasize practical or hands-on training;
3. using state-of-the-art equipment and materials; and
4. hiring only dedicated and qualified instructional and administrative personnel.

It is also the objective of Premiere Career College to regularly assess its success in realizing its mission by constantly monitoring and analyzing the following:

1. knowledge and skills acquired by the student;
2. retention and placement rates; and
3. employers'/graduates' satisfaction.

TUITION FEES	
EFFECTIVE JUNE 07, 2016	
DESCRIPTION	
TUITION	\$9,850.00
REGISTRATION FEES	\$75.00
STRF	\$0.00
<b>SUB-TOTAL</b>	<b>\$9,925.00</b>
BOOKS	\$290.00
UNIFORMS	\$80.00
SUPPLIES	\$500.00
KIT	\$80.00
MEDICAL FEES	\$600.00
BACKGROUND CHECK	\$80.00
<b>SUB-TOTAL</b>	<b>\$1,630.00</b>
<b>TOTAL</b>	<b>\$11,555.00</b>

CLASS SCHEDULES			
DIDACTIC TRAINING	MONDAY-FRIDAY	DAY	8AM-12PM
		EVE	6PM-10PM
CLINICAL ROTATION / EXTERNSHIP	MONDAY-FRIDAY	HOURS ARE DEPENDENT ON THE SCHEDULE PROVIDED BY THE SUPERVISOR OF THE CLINICAL FACILITY WHERE THE STUDENT IS ASSIGNED TO DO THE TRAINING. HOWEVER SHIFTS ARE USUALLY 8.0 HOURS IN LENGTH (7AM-3PM OR 3PM TO 11PM)	

#### EDUCATIONAL OBJECTIVES:

To prepare the students in all aspects of hospital central service/instrument processing procedures that will qualify them as entry-level hospital central service/instrument processing technician.

#### PROGRAM DESCRIPTION:

Classroom education, as well as, supervised clinical experience is included in the program. Courses taught include: anatomy and physiology, microbiology, pharmacology, anesthesia, CPR, central service (materiel management) techniques, and instrument processing.

COURSE OUTLINE							
COURSE CODE	COURSE TITLE	THEORY CLOCK HOURS	LAB CLOCK HOURS	EXTERN-SHIP CLOCK HOURS	CREDIT UNITS	TOTAL WEEKS TO COMPLETE CREDIT UNITS	ON-TIME COMPLETION (WEEKS)
<b>PHASE 1: BASIC SCIENCES</b>							
CST100	ANATOMY AND PHYSIOLOGY	125.00	-	-	8.50		
CST101	PATHOLOGY, MICROBIOLOGY, PHARMACOLOGY, ANESTHESIA	50.00	-	-	3.50		
CST102	CPR/INTRODUCTION TO INFORMATION TECHNOLOGY	10.00	15.00	-	1.00		
<b>PHASE 2: CLINICAL PROCEDURES</b>							
CST103	CENTRAL SERVICE TECHNIQUES/INSTRUMENT PROCESSING	150.00	50.00	-	11.50		
<b>PHASE 3: EXTERNSHIP</b>							
CST104	HOSPITAL CENTRAL SERVICE/INSTRUMENT PROCESSING	-	-	400.00	9.00	10.00	
		335.00	65.00	400.00			
<b>TOTAL</b>			800.00		33.00	30.00	36

Satisfactory completion of all courses within the allowed maximum time frame for the program and a minimum grade average of 70% (C) are required for graduation. Diplomas are awarded to all graduates.